



<b>SUSPENSION AND CANCELLATION OF CERTIFICATION UNDER VCSMPP</b>		<b>Doc No. : WI-4.2.15.2</b>
<b>Rev. No. : 00</b>	<b>Rev. Date : 17/07/2019</b>	<b>Page 1 of 2</b>

**Scope:** Actions after Cancellation of Certification under VCSMPP

**Aim:** To monitor the authenticity of the certification.

**Responsibilities:**

Managing Director: management of execution of post certification activities, decision to suspend or withdraw certification;

Administrator, Certifier: Scheduling of inspections, invoicing, communication about reduction, suspension or withdrawal of certificate, updating the list of Certificates and Licensees, traceability actions, document filing.

**Execution:**

**4.6.1** The certification body shall issue due notice of at least one week for suspension of certification to the unit. In case of serious failures, the notice may not be required.

**4.6.2 A Suspension is issued when:**

- a) two consecutive samples fail to conform to the requirements of the criteria,
- b) Unsatisfactory performance during two consecutive Surveillance evaluations on account of any of these aspects is observed:
- c) A suspension may also be issued to the producer who voluntarily asks for it, for some (partial) or all (complete) of his products.

**4.6.3** After the Suspension is issued, a time period allowed for correction and corrective action will be set by the CB not exceeding 6 months. If the suspension is voluntary, the period for corrections and corrective actions is set by the producer/collector himself, which must be agreed upon with the CB, but not exceed 6 months.

**4.6.4** During the period of suspension, the producer shall be prevented from using the logo/trademark, Licence/certificate or any other type of document that has any relation to certification.

**4.6.5** The producer/collector unit shall be advised to undertake a root cause analysis and identify the necessary corrective actions for resolving the same.

**4.6.6** The certification body shall revoke suspension only when corrective actions have been taken and verified by the certification body

**4.6.7** Suspension shall not exceed a period of six months. If the cause of the Suspension is not resolved within the time period set, the certification shall be cancelled.



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#### **4.7 Cancellation of certification**

##### **4.7.1 A Cancellation shall be issued when:**

- a) A producer cannot show sufficient corrective action after Suspension has been issued and six months have elapsed,
- b) A nonconformity in one scope leads to doubt about the integrity of the produce,
- c) Major contractual nonconformities are detected.
- d) Certified client contravenes the terms and conditions of certification and provisions of certification scheme like suspension of certificate, inadequate corrective actions, lack of compliance to criteria for Certification etc

**4.7.2** A Cancellation of the contract will result in the total prohibition of the use of the logo/trademark, Licence/certificate.

**4.7.3** A producer that has had a Cancellation applied may not re-submit for certification until 12 months after the date of Cancellation.

**4.7.4** The producer must either resolve the nonconformities communicated or appeal to the CB in writing against the nonconformities explaining the reasons for the appeal.

**4.7.5** Certification body shall cancel the certification at the request of the certified client, if the operation(s) in the certified client's premises can no longer be carried due to reasons of natural calamities such as flood, fire, earthquake etc, or closure of operations etc.