

Bengaluru  
26-06-2020



Organic Certifications Pvt. Ltd.

**Circular**

Ref No.: ADITI/IND/2020/COS/CR/001  
CFIA Ref. No.: 20200318\_CFIA\_consideration.

Dear esteemed clients,

Greeting from Aditi Organic certifications Pvt. Ltd.

**Subject: Decisions on Projects which are due for annual inspections after March 16th till June 30<sup>th</sup>, 2020 – reg**

Due to the exceptional circumstances of the **COVID-19 pandemic** and travel restrictions, we would like to inform you on how we -plan to proceed with **annual inspection and certification activity during renewal process.**

The management of ADITI has decided to extend the validity of scope certificates for up to 6 months for the clients who have their projects' validity expiring between 13<sup>th</sup> March to 30<sup>th</sup> June 2020 and who are due for annual inspections. Please make note of the following:

- 1) We are extending scope based on the documentation review of your project and interview calls with the concerned authorized personnel.
- 2) The next schedule of on-site inspections shall be as soon as the situation gets normalized.
- 3) The above temporary arrangements are applicable to only those clients who respond to our reminder communication on renewal of the scope (which we do 3 months in advance from the date of expiry of the issued scope) and submit the updated Organic Management Plan (OMP) along with the supporting documents.
- 4) Please also be informed that we will be able to issue Transaction Certificate (TC) during grace period giving due diligence while processing your TC application with other mandatory supporting documents. No transaction certificates shall be issued once the scope extension of 6 months has passed unless we are able to complete the physical audit by then.

Please feel free to contact us again should you have any further queries.

We hope this finds you in good health and you can find the best possible way to manage your work during this difficult time. Let's hope that things return to normal soon!

Thanking you.

For Aditi Organic Certifications Pvt. Ltd.

Narayana Upadhyaya

