



APPLICATION FORM FOR TRADE/EXPORT		Doc No.: F-3.1.2.9
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In order to help to estimate the cost of inspection and certification, please provide the following information, by indicating as many details as possible and omitting items that do not apply.

<input type="checkbox"/> New Application, <input type="checkbox"/> Annual Renewal Application-Certified by ADITI since Year: _____				
1	Company Name			
2	Postal address			
	City/Town:	District:	State:	
	Postal Code:	Country:		
	Contact Number:	Email:	Website:	
3	Legal Status of the Company	<input type="checkbox"/> Sole proprietorship <input type="checkbox"/> Partnership Limited Liability Company (LLC) <input type="checkbox"/> Limited Liability Partnership (LLP) <input type="checkbox"/> Corporation <input type="checkbox"/> Non-profit organization <input type="checkbox"/> others Mention:		
4	Name of responsible Person for signing contract with ADITI	Name: Designation:		
	Contact Number:	email Id :		
5	Responsible Person for Tracenet (e-portal) Data Entry	Name: Designation:		
	Contact Number:	email Id :		
<i>The Login credentials generated through tracenet will be sent to the above mentioned contact number and email.</i>				
6	Goods and Service Tax (GST) Number:			
7	Product List: Attach List			
	Sl. No.	Product Name	Trade Name	Estimated Quantity for trading in MT
8	Export (If Applicable)			
	IEC (Import Export Code):			
	Export office is same address as under (2): Yes <input type="checkbox"/> , If Other details, Name:			
	City/Town:	District:	State:	
	Postal Code:	Country:		
	Exporter stores <input type="checkbox"/> , packs <input type="checkbox"/> or labels products <input type="checkbox"/> Exporter only handles paperwork: <input type="checkbox"/>			
9	Standard(s) for which you wish to become certified: <input type="checkbox"/> NPOP, Government of India, : http://apeda.gov.in/apedawebsite/organic/index.htm <input type="checkbox"/> NOP, for the organic US-market: http://www.ams.usda.gov/nop/NOP/standards.html <input type="checkbox"/> COS, for the Canada Market: https://www.inspection.gc.ca/organic-products/eng/1526652186199/1526652186496 <input type="checkbox"/> Aditi Private Std, http://www.aditicert.net <input type="checkbox"/> Others, mention:			
10	Do you have a copy of the standard(s) according to which you request certification? Hardcopy: <input type="checkbox"/> Access through internet: <input type="checkbox"/> No copy: <input type="checkbox"/>			

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11	Have the above mentioned units/products ever been inspected and/or certified before? If so, Please enclose all information regarding the inspection(s) and/or certification(s), including reports of findings etc. <input type="checkbox"/> No, NA <input type="checkbox"/> Yes, Details: What was the reason for termination of the contract with regard to the inspection and/or certification mentioned above? Details:
12	Required Documents: Legibly seen and Size within 0.5Mb, Format Jpeg/pdf <input type="checkbox"/> Aadhaar Card-Personal <input type="checkbox"/> MSME Udyog Aadhar <input type="checkbox"/> PAN Card <input type="checkbox"/> Unit/ Firm registration document <input type="checkbox"/> GST <input type="checkbox"/> Passport size photo <input type="checkbox"/> Suppliers scope certificate/s <input type="checkbox"/> Product list <input type="checkbox"/> Organic Management Plan (Aditi document No. 4.3.7) (Shared after Tracenet registration) <input type="checkbox"/> Volume flow <input type="checkbox"/> Product Flow Chart/s <input type="checkbox"/> Quality Manual or Standard Operating Procedure (SOP)

Date:

Signature and Company stamp:

For Office use only**This part has to be filled in by ADITI! Examination of the application**

1	The certification requirements have been defined clearly: Yes <input type="checkbox"/> No <input type="checkbox"/>
2	Any differences between applicant and ADITI about cert. procedure have been cleared: Yes <input type="checkbox"/> No <input type="checkbox"/>
3	ADITI is able to perform the cert. service (incl. aspects like domicile, language, and any other specific requirements) and application is accepted: Yes <input type="checkbox"/> No <input type="checkbox"/>
4	Comments: (Mandatory Section):

Date:

Signature: