



**APPLICATION FORM FOR TRADE/EXPORT**

**Doc No.: F-3.1.2.9**

**Rev. No. : 02**

**Rev. Date: 01/06/2022**

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In order to help to estimate the cost of inspection and certification, please provide the following information, by indicating as many details as possible and omitting items that do not apply.

<input type="checkbox"/> New Application, <input type="checkbox"/> Annual Renewal Application-Certified by ADITI since Year: _____			
<b>1</b>	<b>Company Name</b>		
<b>2</b>	<b>Postal address</b>		
	City/Town:	District:	State:
	Postal Code:	Country:	
	<b>Contact Number:</b>	<b>Email:</b>	<b>Website:</b>
<b>3</b>	<b>Legal Status of the Company</b>	<input type="checkbox"/> Sole proprietorship <input type="checkbox"/> Partnership    Limited Liability Company (LLC) <input type="checkbox"/> Limited Liability Partnership (LLP) <input type="checkbox"/> Corporation <input type="checkbox"/> Non-profit organization <input type="checkbox"/> others Mention:	
<b>4</b>	<b>Name of responsible Person for signing contract with ADITI</b>	Name: Designation:	
	<b>Contact Number:</b>	<b>email Id :</b>	
<b>5</b>	<b>Responsible Person for Tracenet (e-portal) Data Entry</b>	Name: Designation:	
	<b>Contact Number:</b>	<b>email Id :</b>	
<i>The Login credentials generated through tracenet will be sent to the above mentioned contact number and email.</i>			
<b>6</b>	<b>Goods and Service Tax (GST) Number:</b>		
<b>7</b>	<b>Product List: Attach List</b>		
	<b>Sl. No.</b>	<b>Product Name</b>	<b>Trade Name</b>
			<b>Estimated Quantity for trading in MT</b>
<b>8</b>	<b>Export (If Applicable)</b>		
	IEC (Import Export Code):		
	Export office is same address as under (2): Yes <input type="checkbox"/> , If Other details, Name:		
	City/Town:	District:	State:
	Postal Code:	Country:	
	Exporter stores <input type="checkbox"/> , packs <input type="checkbox"/> or labels products <input type="checkbox"/> Exporter only handles paperwork: <input type="checkbox"/>		
<b>9</b>	Standard(s) for which you wish to become certified: <input type="checkbox"/> <b>NPOP</b> , Government of India, <a href="http://apeda.gov.in/apedawebsite/organic/index.htm">http://apeda.gov.in/apedawebsite/organic/index.htm</a> <input type="checkbox"/> <b>NOP</b> , for the organic US-market: <a href="http://www.ams.usda.gov/nop/NOP/standards.html">http://www.ams.usda.gov/nop/NOP/standards.html</a> <input type="checkbox"/> <b>COS</b> , for the Canada Market: <a href="https://www.inspection.gc.ca/organic-products/eng/1526652186199/1526652186496">https://www.inspection.gc.ca/organic-products/eng/1526652186199/1526652186496</a> <input type="checkbox"/> <b>Aditi Private Std</b> , <a href="http://www.aditicert.net">http://www.aditicert.net</a> <input type="checkbox"/> <b>EU Regulation 2018/848</b> , <a href="http://eur-lex.europa.eu/eur-lex.do?uri=CELEX:32018R0848:EN:EUR-Lex">EUR-Lex - 32018R0848 - EN - EUR-Lex (europa.eu)</a> <input type="checkbox"/> Others, mention:		
<b>10</b>	Do you have a copy of the standard(s) according to which you request certification? Hardcopy: <input type="checkbox"/> Access through internet: <input type="checkbox"/> No copy: <input type="checkbox"/>		

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<b>11</b>	Have the <b>above mentioned units/products</b> ever been inspected and/or certified before? If so, Please enclose all information regarding the inspection(s) and/or certification(s), including reports of findings etc. <input type="checkbox"/> No, NA <input type="checkbox"/> Yes, Details: What was the reason for termination of the contract with regard to the inspection and/or certification mentioned above? Details:
<b>12</b>	<b>Required Documents: Legibly seen and Size within 0.5Mb, Format Jpeg/pdf</b> <input type="checkbox"/> Aadhaar Card-Personal <input type="checkbox"/> MSME Udyog Aadhar <input type="checkbox"/> PAN Card <input type="checkbox"/> Unit/ Firm registration document <input type="checkbox"/> GST <input type="checkbox"/> Passport size photo <input type="checkbox"/> Suppliers scope certificate/s <input type="checkbox"/> Product list <input type="checkbox"/> Organic Management Plan (Aditi document No. 4.3.7) (Shared after Tracenet registration) <input type="checkbox"/> Volume flow <input type="checkbox"/> Product Flow Chart/s <input type="checkbox"/> Quality Manual or Standard Operating Procedure (SOP)

Date:

Signature and Company stamp:

**For Office use only****This part has to be filled in by ADITI! Examination of the application**

<b>1</b>	The certification requirements have been defined clearly: Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>2</b>	Any differences between applicant and ADITI about cert. procedure have been cleared: Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>3</b>	ADITI is able to perform the cert. service (incl. aspects like domicile, language, and any other specific requirements) and application is accepted: Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>4</b>	Comments: (Mandatory Section):

Date:

Signature: